

Applicant Checklist

The applicant checklist is provided to you as a preparation tool for the application process. Completing the steps below will assist you in determining some of the information that you will need prior to submitting your Jimmy Rane Foundation scholarship application. Please note that you will be required to provide information that is not outlined below, therefore, it is important to carefully follow all of the instructions when completing the application.

_____ Make an appointment with your guidance counselor to make sure you have the following information:

- Counselor's direct phone number and email
- Your current GPA
 - It should be calculated on an unweighted 4.00 scale **OR** an unweighted 5.00 scale **OR** % on a percent grading system
- Your SAT and/or ACT scores
 - You will be required to provide scores for each portion of the test that was taken rather than just the cumulative score. SAT scores include Critical Reading, Math and Writing (if taken) and ACT scores include English, Math, Reading, Science and Writing (if taken).

_____ Make a list of the school activities or groups in which you have participated during the past four years. Speak with your club/organization advisor if you need additional information on the following:

- Dates participated
- Average hours per week
- Number of weeks
- Offices held
- Special awards or honors received

_____ Make a list of the community activities in which you have participated without pay during the past four years. Speak with supervisors or volunteers if you need additional information on the following:

- Dates participated
- Average hours per week
- Number of weeks
- Special awards or honors received

_____ Make a list of the jobs that you have held during the past four years, including paid internships. Speak with your supervisors if you need additional information on the following:

- Dates employed
- Average hours worked per week

- Number of weeks

_____ Research the institution that you are considering attending to determine your anticipated annual college expenses, including:

- Tuition
- Books
- Fees
- Housing
- Travel
- Other

_____ Discuss your household financial situation with your parent(s) or legal guardian. Be prepared to provide the following:

- Combined annual income for all working adults (18 or older) in the household
- State or federal aid eligibility or programs that your family is eligible for or currently receiving assistance from (food stamps, Medicaid, SSI, WIC, etc.)

_____ Complete the FAFSA (Free Application for Federal Student Aid), available at www.fafsa.ed.gov as you will have to provide your EFC (Estimated Family Contribution) on the financial portion of the application.

- If you have not received your FAFSA Student Aid Report in time to submit your application, you may get an instant calculation of your estimated EFC by using the Financial Aid Need Estimator (FANE) at www.act.org/fane.

_____ Speak to three dependable individuals who you feel would recommend you for the scholarship and would agree to provide a letter of recommendation for you by completing an online recommendation. **At least one of your recommendations should be from an academic source such as a teacher or academic advisor.** All recommenders must:

- Be an adult who is well acquainted with you and your abilities and character
- Not be a relative or classmate
- Provide you with an accurate email address
- Have an email account that will accept email messages from jimmyrane@act.org
- Be aware that failure to submit the recommendation prior to the recommendation submission deadline will result in your disqualification

_____ Check your calendar and make sure to allow enough time prior to the deadline to complete the application. Be aware that there are two short essays and one long essay that must be completed as part of the application process. The essay questions are determined by the Jimmy Rane Foundation and can be found on the essay portion of the application.